

Information related to RTI Act, 2005, (District Police, Rohtak) can be collected through the following forms:-

Form A
[See Rule 3(1)]

To

The State Public Information Officer.
O/o Superintendent of Police, Rohtak
(Name of the Office with Address).

1. Full name of the applicant
2. Address
3. Particulars of information required

- (i) Subject matter of information
- (ii) The period to which the information related **
- (iii) Description of the information required***
- (iv) Whether information is required by post or in person (the actual postal charges shall be included in addition to the fees)
- (v) In case by post (Ordinary, Registered or Speed)

Place:

Date:

Signature of the Applicant.

- Board category of the subject to be indicated such as Grant /Government Land/Service Matter/Licenses etc.)
- Relevant period of which information is required to be indicated
- Specific details of the information are required to be indicated.

ACKNOWLEDGEMENT

Received your application dated _____ Vide Diary No. _____
Dated _____

(Signature)
The State Public Information Officer
O/o Superintendent of Police, Rohtak
(Name of the Department/Office)

Form B [See
rule 4(4)]

To

The State Public Information Officer
O/o Superintendent of Police, Rohtak
(Name of the Office with Address).

Name and address of the applicant.

Sir,

Please refer to your application dated _____
addressed to the undersigned requesting information regarding _____
_____. The additional fee for supplying this information to you is
Rs._____.

You are hereby informed to pay the fee at this office either in case
or in a Government treasury through challan and send a copy of the challan to this
office within a period of fifteen days and collect the information on_____.

The amount of fee shall be deposited in the receipt head/account no. (to be intimated to
the applicant by the concerned department.)

State Public Information Officer
O/o Superintendent of Police, Rohtak

Financial Commissioner and Principal Secretary
To Government, Haryana,
Administrative Reforms Department RTI INFORMATION

Haryana Government
Administrative Reforms Department
Notification

The 28th October, 2005.

No. 5/4/2002 – 1AR In exercise of the powers conferred by sub-section (I) read with sub section (2) of section 27 of the Right to Information Act, 2005 (Central Act 22 of 2005), the Governor of Haryana hereby makes the following rules providing for information under the said Act, namely:-

1. Short title and commencement.

- (1) These rules may be called the Haryana Right to Information Rules, 2005.
- (2) They shall come into force on the date of their publication in the official Gazette.

2. Definitions.

- (1) In these rules, unless the context otherwise requires,
 - (a) “Act” means the Right to Information Act, 2005 (Central Act 22 of 2005).
 - (b) “Commission” means the Haryana Information Commission.
 - (c) “Form” means a form, appended to these rules.
 - (d) “Section” means the section of the Act.
- (2) The words and expressions used in these rules, but not defined, shall have the same meanings as assigned to them in the Act.

3. Application for obtaining information.

- (1) A person, who desires to obtain any information admissible under the Act, shall make an application in Form A to the State Public Information Officer/State Assistant Public Information Officer along with a fee as specified in rule 5 of these rules.

Sections 2(m), 6 and 27

- (2) On the receipt of an application, made under sub-rule (1), the State Public Information Officer/State Assistant Public Information Officer shall give a receipt in token thereof to the applicant.

4. Deposit of fee.

- (1) The fee shall be deposited with the State Public Information Officer/State Assistant Public Information Officer either in cash against proper receipt, by Indian Postal order or by treasury challan (Head 0055).

Sections 6

- (2) The amount of fee shall be credited to the receipt head/account number of the concerned public authority.
- (3) On receipt of an application, submitted under sub-rule (1) of rule 3, the State Public Information Officer/State Assistant Public Information Officer shall scrutinize the application and shall assess how much fee is required to be paid by the applicant for obtaining the information.
- (4) The fee assessed under sub-rule (3), shall be informed to the applicant by the State Public Information Officer/State Assistant Public Information Officer in Form B within a period of seven days from the receipt of application.
- (5) In case the applicant fails to deposit the requisite fee within a period of fifteen days after the issuance of the intimation given to him under sub-rule (4), it shall be construed that the applicant is no longer interested in obtaining the information, sought for, and his application shall be deemed to have been filed.

5. Quantum of fee.

- (1) An application for obtaining any information under sub-section (1) of section 6 shall be accompanied with a fee of Rs. 10 and no any type of fee shall be charged from the persons who are of below poverty line as may be determined by the state Govt.
- (2) For providing information under sub-section (1) of section 7, the fee shall be charged from the applicant at the following rates, namely:-
 - (a) Rs. 02/- for each page in A-4 or A-3 size paper, created or copied; and
 - (b) If information is to be provided on a large size of paper than that of specified in clause (a), the actual cost price of such a paper shall be charged.
- (3) For providing information under sub-section (5) of section 7, the fee shall be charged from the applicant at the following rates, namely:-
 - (a) Rs. 50 for providing information in a floppy;
 - (b) Rs. 50 for providing information in diskette; and
 - (c) If information sought is of such a nature, which is contained in a printed document of which a price has been fixed, then that information shall be provided after charging the price, fixed for that printed document. However, if only an extract or page of such a printed document is asked for, then a fee of Rs.02/- per page shall be charged.
- (4) No fee for inspection of record shall be charged, if such an inspection is made for one hour only. However, if inspection is made for a period of more than one hour, then a fee of rupees five shall be charged for every fifteen minutes in excess of first hour.

Every fraction of the period above one hour shall be construed as a complete period of one hour and it shall be charged as full period of one hour.

6. Procedure to be followed in deciding appeal.

Before deciding an appeal, the Commission Shall, -- section 19(10)

- (a) Serve notice to the concerned persons;
- (b) Entertain any evidence in support of appeal, which may be oral or in writing form the concerned persons;
- (c) Examine on oath or by having affidavits from the persons concerned;
- (d) Pursue or inspect the documents or any records or copies thereof;
- (e) Inquire through the authorized officer the facts of an appeal or may require facts in detail, if it so deems appropriate, hear the State Public Information Officer or any other senior officer who had decided the first appeal, as the case may be; and
- (f) Receive evidence on affidavits from the State Public Information Officer or any senior officer who had decided the first appeal or from any other person from whom the evidence may be deemed necessary.

7. Mode of serving notice.

The Commission may serve notice to the persons concerned in any of the following modes, namely: -- section 19(10)

- (a) By hand delivery (dasti) through process server; or
- (b) By registered post with acknowledgement due; or
- (c) By publication in the newspaper.

8. Order by the Commission.

- (1) The Commission shall make order in writing and pronounce the same in the presence of the concerned parties. Section 19(10)
- (2) The party concerned may, obtain the copy of the order from the Commission.

RIGHT TO INFORMATION

DISTRICT POLICE ROHTAK

SECTION- 4(1) (b) OF RIGHT TO INFORMATION ACT- 2005

PARTS 1-17

1. Particulars of organization
2. Power and duties of officers/Employees
3. Procedure for Decision Making
4. Norms for discharge of functions
5. Rules, Regulations for discharge of functions
6. Statement of categories
7. Details of consultative committees and other bodies
8. List of boards, councils, committees and other bodies
9. Directory of officers/employees
10. Monthly remuneration of officers/employees
11. Budget allocated to each agency
12. Execution of subsidy program
13. Particulars of recipients of concessions, permits
14. Information available in an electronic form
15. Facilities available for obtaining information
16. Particulars of PIOs
17. Other information Prescribed

RIGHT TO INFORMATION

PART- 1

Particulars of organization, functions and duties

[Section 4(1) (b) (i)]

1. **Aims and objectives of the organization:** - The purpose of district Police, Rohtak is to uphold the law fairly and firmly; to prevent occurrence of crime; to pursue and bring to justice those who break the law; to keep the peace in partnership with the community; to protect, help and reassure the people.
2. **Mission / Vision:** - The mission of this district Police is to help the common man, to provide him security and to create a peaceful and law abiding community with his cooperation. District Police is committed to uphold the rule of Law, to prevent crime and to maintain law and order. We are here to protect the weak, the under-privileged and to serve the people. In order to make district Police people-friendly, to enhance the credibility of the police and to check corruption, transparency in the system is emphasized at all levels.
3. **Structure of the department:-** The district Police, Rohtak has a total strength of 2213 (Gazetted Officers/7, Inspectors/14, Sub Inspectors/57, Assistant Sub Inspectors/158, Head Constables/244, Constables/1733). For the effective implementation of law and order in the district, the District is clubbed into 11 Police Stations, 18 Police Post, One CIA Staff and One Special Staff.

A) Investigation: - Investigation according to Cr.P.C is to collect the evidence, regarding the commission of crime/offence as per procedure established:-

S.No.	Activity	Level of action	Time frame
1.	Registration of FIR.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
2.	Examination of witness.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
3.	Visit of investigation officer at the scene of	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
4.	Collection of evidence.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
5.	Preparation of site plan.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
6.	Arrest of the accused.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
7.	Recording of confessions.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
8.	Obtaining Police / Judicial custody	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
9.	Search.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
10.	Seizure.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.

11.	Preparation of case diaries etc.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
12.	Filing of charge sheet.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.

B) Other Functions:-

S. No.	Activity	Level of action	Time Frame
1.	Passport application forms received through regional passport office	--	21 days
2.	Character verification for employment.	--	30 days

RIGHT TO INFORMATION

PART- 2

Powers and duties of officers and employees

[Section 4(1) (b) (ii)]

The Rohtak Range is supervised by an IPS officer of the rank of Inspector General of Police. The District Police, Rohtak is functioning under the Supervision of Superintendent of Police. The District Police Rohtak is divided into Sub-divisions and Incharge of the Sub-division is an officer of the rank of the Deputy Superintendent of Police. The overall supervision of the Police Stations/Police posts in the District rests with respective Superintendent of Police. Prevention, investigation and detection of crime as also maintenance of law & order are the important functions of police. The officer Incharge of Police Station has to prevent & detect crime and maintain law & order within his jurisdiction. The Police Stations are manned by officers of the rank of Sub-Inspectors, Assistant Sub-Inspectors. Head Constables and Constables both in Law and Order duties as well as investigation and the Incharge of the Police Station is an officer of the rank of Inspector or Sub-Inspector. The job of Police officers includes:-

1. Registration of FIR/NCR.
2. Investigation of the cases, arrest of the accused, recovery of stolen property, challaning of the cases and prosecution.
3. Recording report regarding missing persons and children and tracing them.
4. Inquiry of complaints and take action as appropriate under the acts and rules applicable.
5. Verification of servants/chowkidars and tenants and registration of security agencies.
6. Granting permission for loud-speakers, rallies, political/religious functions.
7. Checking of banks.
8. Providing documents for filing claim in Motor Accident Claim Tribunal.
9. Providing Guards for the transportation of cash, if required, as per police rules.
10. Maintaining peace, law and order situation in the area.
11. Any other work/duty entrusted.

S.No.	Name and designation	Powers				Duties attached
		Admn.	Financial	Statutory	Others	
1.	Constables	-	-	Yes		Law and Order duty and Traffic duty etc.
2.	Head Constables	-	-	Yes		Investigating officer and other Law and order Duties
3.	Assistant Sub-Inspector	-	-	Yes		-do-
4.	Sub-Inspector	Yes	-	Yes		Apart from above to act as SHOs
5.	Inspectors	Yes	-	Yes		-do-
6.	Deputy Superintendent of Police	Yes	-	Yes		Supervision of Sub-division
7.	Superintendent of Police	Yes	Yes	Yes		Over all Supervision of police work in a distt.
8.	Inspector General of Police	Yes	Yes	Yes		Supervision of Police working in the Range.
9.	Director General of Police	Yes	Yes	Yes		Overall supervision of police functioning in the State.

RIGHT TO INFORMATION

PART- 3

Procedure followed in decision – making process

[Section 4(1) (b) (iii)]

All Police officers exercise the powers and duties as prescribed for them under law. The channels of supervision are such that the SHO or officer Incharge of Police Station is responsible for ensuring effective policing and redressed of grievance in his area of jurisdiction. An officer of the rank of Deputy Superintendent of Police supervises him. The Superintendent of Police is supervisory incharge of a District, whereas an Inspector General of Police supervises Range. The Director General of Police exercises overall supervision and control in the State. This channel also is one through which orders are given and grievances redressed.

RIGHT TO INFORMATION

PART- 4

Norms set for the discharge of functions

[Section 4(1) (b) (IV)]

Haryana Police functions primarily under the Police Act, 1861 and Haryana Police conducts its business under the Punjab Police Rules, 1934 as applicable to Haryana. Other rules are followed as prescribed by the State Government from time to time e.g. The Punjab Financial Rules, Civil Services Rules, Conduct Rules etc.

RIGHT TO INFORMATION

PART- 5

Rules, regulations, instructions, manuals and records for discharging functions

[Section 4(1) (b) (v)]

Standing Orders, Instructions, Directions, etc. issued for functioning in various fields as per the Law/Rules like PPR, PFR, etc. made for discharge of duties.

RIGHT TO INFORMATION

PART- 6

A statement of the categories of documents that are held by it for under its control

[Section 4(1) (b) (VI)]

S. No.	Nature of Record	Details of information available	Unit / Section where available	Retention period where available
1.	First Information Report (FIR) maintained as per PPR-22.47 (Register No.I)	Details of crime reported / detected (cognizable offence) and police investigation	All Police Stations	FIR is kept permanently in the Record Room of concerned Police Station as per PPR
2.	Daily Diary maintained as per PPR 22.48 (Register No.II)	All the details in r/o criminals arrested and entry of arrival/departure of all enrolled police officers on duty with nature of their duties, duty performed and places visited etc.	All Police Stations, Police Posts & Police Lines	Daily diaries are retained for two years after the date of the last entry.
3.	All Standing Orders as per PPR 22.53 (Register No.III)	Certain instructions/directions/guidelines on various subjects issued internally to all police personnel/officials by PHQ	All offices/Police Stations	Retained permanently in all offices/Police Stations.
4.	Information about absconders and deserters maintained as per PPR-22.54 (Register No.IV)	Details of all proclaimed offenders and deserters from the army.	All Police Stations	Permanent
5.	Kalandra and Inquest register maintained as per PPR 22.56 (Register No. VI)	All carbon copies of Kalandras and Inquest report of the Police Station are kept in this register	All Police Stations	Permanent record.
6.	Crime Record Register maintained as per PPR-22.59 and PPR-22.60 (Register No.IX)	Details of notes on community, persons of doubtful character having convicted or suspicious and cognizable cases. The topography of the area population etc. is also kept in this register. Through this surveillance on criminals is maintained.	All Police Stations	Permanent. It is confidential and unpublished official record.

7.	Surveillance register maintained as per PPR 22.61 (Register No. X,X-A & X-B)	History sheets of persons habitually addicted to crime made by the ranks not below Inspector after receipt of orders of Supdt. of Police.	All Police Stations	Retained upto 2 years after the date of last entry. It is confidential and nothing contained in them may be communicated to any person nor any inspection be allowed or copies given save as provided in police rules. The rights of district and ilaqa magistrates to examine such records are governed by rules 1.15 and 1.21.
8.	Index to history sheets and personal files in serial order and alphabetical form maintained as per PPR-22.62 (Register No.XI)	Indexing of history sheet and other record is done in this register.	All Police Stations	Permanent
9.	Registers of Information Sheets maintained as per PPR-22.63 (Registers No. XII and XII-A)	Information sheets issued by I/C P.S. as a means of ascertaining the antecedents of persons who have been arrested under section 55 Criminal Procedure Code or of suspicious character or committed an offence.	All Police Stations	Retained upto 7 years after the dispatch or receipt of the last sheet.
10	Minute book for G.Os maintained as per PPR-22.64 (Register No. XIII)	Details of any matters regarding crime, criminals and maintenance of record and P.S. building requiring the attention of the officer incharge of the P.S. which have not been entered in the inspection report and the matters permanently affecting the conditions of the police station e.g. changes in police station or jail boundaries, imposition and removal of additional Police Posts and constructions of new buildings etc.	All Police Stations	The register is a confidential and privileged record with the exception of Gazetted Police officers, no one except the Distt. Magistrate and a Sub-Divisional officer specifically authorized under rule 1.20 may enter remarks in it or examine it.
11	File book of inspection reports maintained as per PPR-22.65 (Register No.XIV)	Records of inspection (Quarterly /Six Monthly) reports conducted by G.Os are kept in this register.	All Police Stations	Permanent

12	Register containing list of village watchmen in the PS jurisdiction, list of police officers, Government properties and land maintained as per PPR-22.67 (Register No. XVI)	Detail of village watchmen, police officers, Govt. properties and land etc in the jurisdiction of P.S,	All Police Station	Permanent record
13	Register for Arms Act licenses, licenses under excise laws, licences under explosives act, licenses under petroleum act, licenses under poisons act and sarais under Sarais Act maintained as per PPR-22.68 (Register No. XVII)	Record of arms act licenses, licenses under excise laws, licences under explosives act, licenses are kept in this register	All Police Stations	Permanent record.
14	Arms & Ammunition Receipt book maintained as per PPR-22.69 (Register No. XVIII)	Detail of all arms ammunition or military stores deposited in, or seized and brought to, the Police Stations	All Police Stations	Retained upto 5 years after the date of last entry.
15	Case Property Register No.XIX maintained as per PPR-22.70.	Detail of entry of all articles placed in the storeroom except articles already included in register No. XVI are made.	All Police Stations	Retained upto 3 years after the date of last entry.
16	Accounts register maintained as per PPR-22.71 (Register No. 20)	Detail of entry of all receipts, expenditure, disbursement of pay, TA and permanent	All SPs offices, Police Lines, and Police Stations	Permanent record
17	Road Certificate maintained as per PPR-22.72 (Register No. XXI)	Issuing/transfer of cash and other store articles through road certificate	All SPs office/Police Station and Police Lines	Retained upto 3 years after the date of last certificate issued.
18	Printed Cash Receipt maintained as per PPR-22.73 (Register No.XXII)	All sums of money received in a office/police station whether in cash or otherwise on any account whatever, a receipt from this book is issued to remitting party	All SPs offices/Police Stations	10 Years
19	Copies of all police gazette, criminal intelligence gazette and all orders maintained as per PPR-22.74 (Register No. XXIII)	The police gazette, criminal intelligence gazette and all orders contained in the gazette, affecting the officers of the police station as a whole or any individual officer.	All SPs Offices/Police Stations	5 Years
20	Copies of all police rules maintained as per PPR-22.76 (Register No. XXIV)	Copies of all police rules are kept upto date for the perusal of G.Os	All SPs Offices/Police Stations	Permanent

21	Transfer/handover charge register maintained as per PPR-22.76 (Register No.XXV)	On permanent transfer officer incharge have to record a confidential charge note mentioning the character and capacity of members of the staff of the police station and residents of the jurisdiction who are useful to the police as informers for the assistance of his successor	All Police Stations/Offices	Permanent
23.	A.C.Rs	Confidential/assessment repots in respect of police personnel	Confidential Branch/PHQ in respect of Upper Subordinates and Ch.Roll Br. Of Distt. /Units in r/o of Lower Subordinates.	Permanent
24.	Departmental Enquiries and Punishment	Departmental Enquiries and Punishment awarded to police personnel	Punishment Branch of All Distts/Units and Ch.Roll Branch of PHQ	10 Years or 3 years after the final disposal of appeal or final judgment under the normal course of law whichever is later.
25.	Honorarium/awards	Honorarium /awards granted to police personnel	Accounts /Ch.Roll Branch of all Distts/Units	3 years or 1 year afgter completion of audit, whichever is later
26.	Parliament /Vidhan Sabha Questions	Parliament/Vidhan Sabha Questions pertaining to Haryana Police	General Administration Branch PHQ/Units	Admitted & answered discussed questions are retained for 3 years and other i.e. disallowed lapsed or withdrawn for 1 year. However cases great precedent reference value are retained permanently,

RIGHT TO INFORMATION

PART- 7

Particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy of implementation

[Section 4(1) (b) (vii)]

No standard procedure. However, most field officers consult the public especially in Law and Order situation.

RIGHT TO INFORMATION

PART- 8

A statement of boards, council, committees and other bodies constituted

[Section 4(1) (b) (viii)]

List of boards, councils, committees etc.

Sr. No .	Name and address of the body	Main functions of the body	Constitution of the body	Date of constitution	Date upto which valid	Whether meeting opened to public	Whether minutes accessible to public	frequency	Remarks
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.
None									

RIGHT TO INFORMATION

PART- 9

Directory of officers and employees

[Section 4(1) (b) (IX)]

Directory

Postal address of the main office, attached/subordinate office/field units etc.

List of Telephone Numbers: Distt. Rohtak

Name of Officer	Office	Residence	Mobile No.
Sh. Rakesh Arya, IPS (S.P. RTK)	228114-247100	228100-101	8222944100
Sh. Himanshu Garg Addl./SP RTK	228120		8222944201
Sh. Shamsher Singh HPS (DSP Meham)	01257-233830	233831	8222944107
Sh. Veer Singh, HPS (DSP RTK)-1 L & O	228103		8222944102
Mrs. Pushpa Khatri, DSP-D HPS	243206		8222944104
Sh. Anil Kumar , HPS, (DSP Rohtak)-3 Traffic			8222944103
Sh. Vijay Singh, HPS, (DSP Rohtak)-4	228117		8222944105
Dr. Ravinder Kumar, HPS. (DSP Rohtak)-5	228130		8222944111
Sh.Ramesh Kumar DSP City	228169		8222944106
DDA Sh. M.S. Bisoni	228188	9416271275	
DRO INSP. BALRAJ SINGH	247200		9355378443
W.I/DI./INSP. Ramesh Kumar H/73	228172		
CONTROL ROOM ROHTAK	228113-100		9996464100
<u>P.S. O. SABJI MANDI RTK P/SI SUBASH (A-24)</u>	235636		8222944124
PP KILA ROAD P/SI Anil	257568		8222944134
PP SALARA MOHALLA ASI Shushil Kumar	245177		8222944135
<u>P.S. CITY RTK ORP/INSP RAJESH KUMAR</u>	235676		8222944114
P.P. GAU KARN RTK ASI Parkash			8222944129
P.P. INDRA COLONY ASI ROSHAN LAL	236154		8222944127
P.P. SUKHAPURA RTK SI Dal Bag	-		8222944128
<u>PS SHIVAJI CLY. P/SI PARVEEN (A-23)</u>	270667		8222944122
PP Janta Colony, RTK ASI Bijender 1031			8222944156
P.P. NEW ANAJ MANDI RTK ASI Samunder	215915		8222944133
<u>P.S. C/ LINE RTK ORP/INSP. RAMESH KUMAR</u>	228135		8222944115
P.P. ARYA NAGAR RTK ASI Devender	228136		8222944125
P.P. MODEL TOWN RTK SI RAJBIR SINGH	283750		8222944126
<u>P.S. PGIMS.RTK P/SI KULDEEP (A-22)</u>	282327-28		8222944123
P.P. GANDHI CAMP RTK SI Jaibar Singh	228137		8222944136
<u>PS U/ESTATE INSP SATYENDER</u>	274604		8222944120
P.P. NEW BUS STAND RTK SI Parmod Kumar	218012		8222944130
P.P. SEC.-1 RTK ASI JAI BHAGWAN			8222944131
P.P. SEC- 14 RTK P/SI Devender	279258		8222944132

<u>P.S. SDR RTK INSP VIJAY SINGH (A-16)</u>	276975		8222944116
<u>P.P. Ghilor SI Shamsher Singh</u>	219689		8222944138
<u>PP Titoli ASI Jai deep</u>	-		8222944137
<u>P.S. KALANAUR INSP JAGBIR (A-17)</u>	01258-222425		8222944117
<u>PP KALANAUR SI Seelak Ram</u>			8222944143
<u>PP Kahnour ASI Hari Ram</u>			8222944144
<u>P.S. MEHAM INSP. GAJENDER SINGH (A-18)</u>	01257-233030		8222944118
<u>P.P. CITY MEHAM ASI Harpal Singh</u>	01257-234233		8222944142
<u>P.S. L/MAJRA ORP/INSP. NAVEEN</u>	01257-265621		8222944121
<u>P.S. SAMPLA ORP/INSP. RAJBIR SINGH</u>	263419		8222944119
<u>P.P. KANSALA SI Narender</u>	222354		8222944140
<u>P.P. KHARAWAR SI Jagdish</u>	218101		8222944139
<u>P.P. IMT Asi Sukhbir</u>	-		8222944162
<u>WOMEN POLICE STATION - P/INSP. GARIMA</u>	271091		8199001091
<u>SHO TRAFFIC 1</u>	252636		8222944146
<u>TRAFFIC 2 SI GURDEV</u>			8222944145
<u>TRAFFIC 3 INSP. SATISH KUMAR</u>			8222944147
<u>CIA RTK-1 INSP. RAKESH MALIK</u>	235507		8222944112
<u>CIA-II Staff RTK P/ SI RAKESH SAINI</u>			8222944113
<u>CYBER CRIME SI Surender Singh (ASI Ranbir)</u>	228109		9992296000
<u>TASI Jagbir Singh</u>	228138		8222944149
<u>MTO ASI Mange Ram</u>			8222944148
<u>OASI ASI Jarnail</u>	228107		8222944110
<u>R/SP ASI Jaipal Singh</u>	228110		8222944109
<u>Steno to W/SP HC Mohan Singh</u>	228114		9466794337
<u>SIS EASI Bhupender Singh</u>	228108		8222944108
<u>SSO, FSL Dr. Saroj Dahiya</u>	228144		9416472714
<u>PRO HC SUNNY</u>			
<u>I/C Women Cell SI Savitri</u>	243207		
<u>Police Line L.O SI Ramphal</u>	228138		9416472624
<u>Supervision of Escort Guard Om prakash</u>			
<u>Protection Smt. Karminder Kaur</u>	252920		

RIGHT TO INFORMATION

PART- 10

The monthly remuneration received by each of the officers and employees, including the system of compensation as provided in the regulations.

[Section4 (1) (b) (x)]

S. No.	Rank of Officers / Men / Civilian / Class - IV Employees	Pay Scales on 01.01.1996	Pay Scales as on 01.01.2006	Grade Pay
1.	Inspector General of Police	18400-500-22400	PB-4, 37400-67000	10000
2.	Superintendent of Police	i) Time scale 10000-325-15200	i) PB-3, 15600-39100	6400
		ii) Junior Administrative Grade- 12000-375-16500	ii) PB-3, 15600-39100	7600
		iii) Selection Grade 14300-400-18300+400 Spl Pay	iii) PB-3, 37400-67000	8700
3.	Deputy District Attorney	8000-275-10200-EB-275-13500	PB-3, 15600-39100	5400
4.	Deputy Superintendent of Police	i) 8000-275-10200-EB-275-13500 (Entry level scale)	i) PB-2, 9300-34800 (entry level scale)	5400
		ii) 10000-13900 (after 5 years of regular satisfactory service)	ii) 15600-39100 (After five years of regular satisfactory service)=PB-3	6000
		iii) 12000-16500 (after 11 years of regular satisfactory service limited to 20% of the cadre post.)	iii) 15600-39100 (after 11 years of regular satisfactory service limited to 20% of the cadre post)=PB-3	7600
		iv) 13500-17200 (for those who have completed 16 years of regular satisfactory service in the cadre limited to 10% of the cadre post)	iv) 3700-67000 (for those who have completed 17 years of regular satisfactory service in the cadre limited to 10% of the cadre post assuming pre-revised upgradation to 14300-18300 completion of 12 years of regular satisfactory service) PB-4	8700
5.	Inspector	6500-200-8500-EB-200-9900 (Modified=7450-	PB-2, 9300-34800	4600

		11500)		
6.	Sub-Inspector	5500-175-8300-EB-175-9000	PB-2, 9300-34800	3600
7.	Pharmacist	5000-150-7100-EB-150-7850	PB-2, 9300-34800	3200
8.	Senior Scale Steno	5000-150-7100-EB-150-7850	PB-2, 9300-34800	3200
9.	Assistant Sub-Inspector	4400-100-4800-EB-100-6000 (Modified=4500-7000)	PB-1, 5200-20200	2800
10.	Head Constable	4000-100-5200-4800-EB-100-6000	PB-1, 5200-20200	2400
11	Constable	3050-85-4325-EB-100-5325 (Modified=3200-4900)	Pb-1, 5200-20200	2000
12.	Cook	2610-60-3150-EB-65-3540	-IS, 4440-7440	1400
13	Water Carrier	2550-55-2660-EB-60-3200	-IS, 4440-7440	1300
14	Mali	2610-60-3150-EB--65-3540	-IS, 4440-7440	1400
15.	Khalasi	2550-55-2660-EB-60-3200	-IS, 4440-7440	1400
16.	Sweeper	2610-60-3150-EB-65-3540	-IS, 4440-7440	1400
17.	Barber	2610-60-3150-EB-65-3540	-IS, 4440-7440	1400
18.	Dhobi	2610-60-3150-EB-65-3540	-IS, 4440-7440	1400
19.	Carpenter	i) 2650-65-3300-EB-70-4000	i) -IS, 4440-7440	1650
		ii) 3050-4590 under Matric with ITI Diploma	ii) PB-1, 5200-20200	1900
		iii) 4000-6000 Matric with ITI	iii) PB-1, 5200-20200	2400
20.	Mason	i) 2650-65-3300-EB-70-4000	i) -IS, 4440-7440	1650
		ii) 3050-4500 under Matric with ITI Diploma	ii) PB-1, 5200-20200	1900
		iii) 4000-6000 Matric with ITI	iii) PB-1, 5200-20200	2400
21.	Painter	i) 2650-65-3300-EB-70-4000	i) -IS, 4440-7440	1650
		ii) 3050-4590 under Matric with ITI Diploma	ii) PB-1, 5200-20200	1900
		iii) 4000-6000 Matric with ITI	iii) PB-1, 5200-20200	2400
22.	Mochi	2610-60-3150-EB-65-3540	-IS, 4440-7440	1400
23.	Electrician	i) 2650-65-3300-EB-70-4000	i) -IS, 4440-7440	1650
		ii) 3050-4590 under Matric with ITI Diploma	ii) PB-1, 5200-20200	1900
		iii) 4000-6000 Matric with ITI	iii) PB-1, 5200-20200	2400
24.	Ward Servant	2550-55-2660-EB-60-3200	-IS, 4440-7440	1300

Ex-gratia payments and other Compensations:-

1. Amount of Rs.25,000/- given as Ex-gratia grant by Government.
2. Amount of relief money given from Haryana Police Welfare fund.
3. Leave encashment for 300 days earned leave.
4. Release of family pension D.C.R.G. and commutation.
5. Benefit under Group Insurance Scheme.
6. Final payment of G.P.F.
7. Issue of identity card for free education to the children of deceased Police Officer.
8. Special Ex-gratia grant to the family of Police Personal who dies while fighting with anti social ailments.
9. Monthly Financial Assistance to the family of deceased.

As per rules all the above facility will be provided if they eligible for such benefits under rules.

RIGHT TO INFORMATION

PART- 11

The budget allocated to each agency (Section 4(1) (b) (xi))

Budget allotted to District Police Rohtak under head "2055-Police" of year 2016-17 as on 06.07.2016 is Rs- 1098989430/-

RIGHT TO INFORMATION

PART- 12

The manner of execution of subsidy program

(Section 4(1) (b) (xii))

List of individuals given subsidy

S.No.	Name and address of the beneficiary	Purpose for which subsidy provided	Amount of subsidy	Amount of subsidy	Scheme and Creterion for selection	No. of time subsidy given in past with purpose
1.		Ex-gratia			Dependents	
2.		Scholarships			-do-	

RIGHT TO INFORMATION

PART- 13

Particulars of recipients of concessions, permits or authorizations granted

(Section 4(1) (b) (xiii))

List of beneficiaries:

Name and address of the beneficiary	Nature of concession/permit/ authorization provided	Purpose for which granted	Scheme and criterion for selection	No. of times similar concession given in past with purpose.
-Nil-				

RIGHT TO INFORMATION

PART- 14

Information available in an electronic form

[Section 4(1) (b) (xiv)]

Details of information

CRIME FIGURES FOR THE YEARS 2009, 2010, 2011, 2012, 2013 and 2014.

Heads of Crime	2010	2011	2012	2013	2014	2015
Murder	72	78	60	67	76	60
Culpable Homicide	6	1	1	3	7	5
Attempt to Murder	53	50	63	51	60	61
Kidnapping /Abduction	47	45	35	69	84	491
Assault on Government Servants	47	45	31	25	50	46
Rioting	59	100	61	80	110	83
Dacoity	7	11	8	4	9	13
Robbery	34	53	47	38	36	73
Burglary	276	340	272	323	339	411
Total Theft	855	859	759	821	966	1047
Other IPC	1638	1711	1614	1622	2083	2408
Total IPC	3079	3294	2951	3103	3820	4698
LOCAL & SPECIAL LAWS						
Excise Act	753	769	1251	1214	230	528
NDPS Act	54	36	40	58	34	73
Arms Act	145	151	114	135	132	117
Gambling Act	222	224	225	345	259	239
P.C.Act	3	4	0	0	1	2
Other Local & Special Laws	229	153	143	132	121	203
Total Local & Special Laws	1406	1337	1773	1884	777	1162

RIGHT TO INFORMATION

PART- 15

Particulars of facilities available to citizens for obtaining information

[Section 4(1) (b) (xv)]

Facilities available for obtaining information

S.No.	Facility available	Nature of Information available	Working hours
1.	Website http://www.haryanapolice.gov.in/ http://www.haryanapolice.nic.in/	Online	round-the-clock
2.	Notice Board	<ol style="list-style-type: none">1. Written information/guidance2. List of Arrested persons3. List of wanted criminals with photo.4. List of missing persons with photo.5. Displaying information regarding directions of Supreme Court in respect of arrested persons.6. Directions for Duty Officers.7. Information regarding Legal services.8. The SC/ST (Prevention of Atrocities) Act, 1989.9. Right to Information Act. 2005	

RIGHT TO INFORMATION

PART- 16

Particulars of Public Information Officers

[Section 4(1) (b) (xvi)]

S. No.	Section	Name of Unit	Post	Officer Posted
1.	Section 19 (1)	District Polcie Rohtak	First Appellate Authority	Superintendent of Police, Rohtak.
2.	Section 5 (1)	-do-	State Public Information Officer	Deputy Superintendent of Police (HQ) Rohtak

RIGHT TO INFORMATION

PART- 17

Other information as may as prescribed

[Section 4(1) (b) (xvii)]

All other information as may be prescribed for dissemination shall be collated, tabulated, compiled, collected and provided in the form of manual from time to time.